

# Ninilchik School

The mission of the Kenai Peninsula Borough School District is to empower all learners to positively shape their futures.



A Member of KPBSD  
 15735 Sterling Hwy.  
 Ninilchik, Alaska 99639  
 Phone: (907) 714-0321  
 Fax: (907) 567-3504

## Ninilchik Smart Start 2020

These protocols are subject to change

### Health and Safety

Parent Responsibility	<ul style="list-style-type: none"> <li>● Monitor your child(ren) for COVID-19 symptoms and conduct daily health checks prior to sending your child to school.</li> <li>● Follow KPBSD's Symptom Free Schools Protocol</li> </ul>
Entering School	<ul style="list-style-type: none"> <li>● Students will wash hands with soap and water or sanitize their hands upon or before entry to the classroom.</li> <li>● Anyone entering the building will have their mask in place.</li> </ul>
Hand Sanitizing Stations	<ul style="list-style-type: none"> <li>● Hand sanitizer dispensers will be placed near all main entry doors and other high-traffic areas.</li> <li>● Signage and direction guidance will be posted for students and visitors at entry.</li> <li>● The administrators and custodial staff will monitor hand-sanitizing stations and refill them, as needed.</li> </ul>
Teaching of Hygiene Expectations	<ul style="list-style-type: none"> <li>● Signage and regular reminders will be posted regarding the importance of hand hygiene and expectations.</li> <li>● Each classroom will implement hygiene expectations.</li> </ul>
Health and Safety	<p>Ninilchik Staff will train all students on:</p> <ul style="list-style-type: none"> <li>● PPE</li> <li>● Staying home if sick</li> <li>● Who you report to if you are feeling ill</li> <li>● Hand washing/cough etiquette and other prevention strategies</li> <li>● Social distancing expectations</li> <li>● Social distancing in lines</li> <li>● Personal property use</li> </ul>
Masks	<ul style="list-style-type: none"> <li>● Students are required to wear masks when 6 foot social distancing is not possible.</li> <li>● All students must wear masks in the hallway or other common areas in the building.</li> <li>● Students will wear a mask on the bus.</li> <li>● Chronic non-compliance of adhering to mask expectations will be referred to the principal.</li> </ul>
Physical Distancing	<ul style="list-style-type: none"> <li>● Ninilchik has developed a strict schedule to limit mixing between grade levels.</li> <li>● Space seating and desks six feet apart if possible, or to the maximum distance allowable.</li> </ul>

## Cleaning and Sanitation

Frequent sanitation efforts and procedures	<ul style="list-style-type: none"> <li>● Increased cleaning of high traffic areas by custodial staff.</li> <li>● Any shared materials will be sanitized between use</li> <li>● Ensure door remains open upon exit of shared spaces</li> </ul>
Teacher/classroom responsibilities	<ul style="list-style-type: none"> <li>● Computers/laptops must be disinfected between each student's use</li> <li>● High touch areas (door handles, sink handles, etc.) must be sanitized frequently.</li> <li>● All tabletop surfaces, including students desks, are cleared of all items each night</li> <li>● Floor needs to be cleared of all items such as pencils at the end of the day.</li> <li>● Desks and other surfaces will be wiped down at the end of each day.</li> </ul>
Water Fountains	<ul style="list-style-type: none"> <li>● Water fountains will be closed with signage.</li> <li>● Access to the bottle fill station one student at a time.</li> <li>● All students will be expected to have their own labeled water bottle</li> <li>● Individual teachers will create disinfecting protocols for the use of the classroom sink to refill water bottles.</li> </ul>

## Volunteers

Volunteers and visitors will be limited to parents and guardians.	<ul style="list-style-type: none"> <li>● Volunteers need to have an approved background check prior to volunteering.</li> <li>● Volunteers and visitors must wear masks when in the building.</li> <li>● Visitors will use hand sanitizer when entering the building and classrooms.</li> <li>● Visitors will use the touch free sign in.</li> </ul>
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## Transportation

Arrival	Students arriving by private vehicle should show up to school at 8:40 if they are eating breakfast or 8:50 if not eating. Students (k-6) will enter building with mask, wash their hands and either proceed to lunchroom for breakfast or to their classroom. Students (7-12) will enter building with mask, wash their hands, and either move to the gym, upper hallway or a classroom to work with a teacher. Physical distancing will be in place in all 3 locations.
Dismissal	Teachers (k-6) will dismiss students at 3:35 to those parents who are waiting outside. The bus riders will wait in the classroom for 2 minutes then move to the bus. Teachers (7-12) will dismiss 7/8 at 3:35 and 9-12 two minutes later.

## Communication

School Communication	<ul style="list-style-type: none"> <li>● Jeff Ambrosier, school principal will send out an alert now call when the risk level changes to red.</li> <li>● NiniChik communication will be found on our school website, school Facebook page, and/or communicated through PowerSchool Messenger.</li> <li>● Updated PowerSchool information is essential for communication.</li> </ul>
Teacher Communication	<ul style="list-style-type: none"> <li>● Teachers will communicate with families using their Powerschool and Canvas information</li> <li>● Teachers will be available for communication through phone calls and email.</li> </ul>

## Transitions

Hallways	<ul style="list-style-type: none"> <li>● PBIS expectations for common area travel will be taught and practiced</li> <li>● Everyone will have a mask in place, sanitize in and sanitize out.</li> <li>● Maintain reasonable distance</li> <li>● Teachers will ensure masks are in place</li> <li>● Sanitize in/out</li> <li>● Sanitize public use spaces upon exit (computer lab, library)</li> <li>● All transition schedules will be staggered to decrease exposure to other classrooms and decrease the development of lines forming to enter an area.</li> </ul>
Bathroom	<ul style="list-style-type: none"> <li>● We will limit bathroom occupancy</li> <li>● Students will be taught sanitations protocols for the bathroom</li> </ul>
Recess	<ul style="list-style-type: none"> <li>● Ninilchik will have separate alternating designated play areas (zones) available for grade level cohorts on the playground.</li> <li>● Masks will not be required at recess</li> </ul>

## Instruction

Seating	<ul style="list-style-type: none"> <li>● Classroom teachers will minimize and arrange furniture to optimize the ability to maintain spacing.</li> <li>● Shared furniture will not be available for students (couches, bean bags, etc.)</li> <li>● Desks or table spots and chairs will be assigned to individual students.</li> <li>● Chairs may be assigned to make sure students use the same chair each day.</li> <li>● Students will be spaced to 6 feet or maximum allowable distance.</li> </ul>
Materials	<ul style="list-style-type: none"> <li>● To the extent possible, students will have individual classroom supplies.</li> <li>● Teachers are responsible for establishing disinfecting protocols for shared items.</li> <li>● Students will have their own individual supplies labeled with the student name.</li> <li>● Books and paper materials must be handled according to most recent safety protocols.</li> </ul>
Technology	<ul style="list-style-type: none"> <li>● When possible Chromebooks/laptops will be assigned to students to limit the number of people using the device each day and properly sanitized daily.</li> <li>● Shared Computers/laptops will be sanitized after each use.</li> <li>● Students will wash or sanitize hands before and after using a computer.</li> </ul>

## Remote Learning During the Red (At-Risk) Level or During a Classroom Quarantine

Instruction	<ul style="list-style-type: none"> <li>● Zoom sessions will be live and recorded. If a student cannot attend a live session, they will have access to a recording of the session.</li> <li>● Assignments will be outlined in Powerschool and Canvas</li> </ul>
Technology	<ul style="list-style-type: none"> <li>● Ninilchik will issue devices based on need.</li> </ul>
Submitting Assignments	<ul style="list-style-type: none"> <li>● Students will submit assignments to his/her teacher via Canvas or other digital tools.</li> <li>● Ninilchik will work with families to coordinate material exchange, if needed.</li> </ul>
Feedback and grades	<ul style="list-style-type: none"> <li>● Teachers will provide ongoing feedback to students on assignments and progress.</li> <li>● Standards-referenced grades will be assigned to students and will be reported on report cards.(k-6)</li> <li>● Grades will be assigned to students and will be reported on report cards (7-12)</li> </ul>

Returning materials

- Any items provided by the school, including technology, will be returned to school with students on the first day back when resuming in-person learning.